

No. 5 of 2022

VIRGIN ISLANDS
BUSINESS LICENSING ACT, 2022
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I ASSENT
(Sgd.) John Rankin CMG,
Governor.
19th August, 2022

VIRGIN ISLANDS

No. 5 of 2022

AN ACT TO REPEAL AND REPLACE THE BUSINESS, PROFESSIONS AND TRADE LICENCES ACT, CAP. 200; TO PROVIDE FOR REGULATING BUSINESS ACTIVITIES AND FOR THE TRADE COMMISSION TO ISSUE BUSINESS LICENCES AND FOR CONNECTED MATTERS.

[Gazetted 25th August, 2022]

ENACTED by the Legislature of the Virgin Islands as follows:

Short title and commencement

1. (1) This Act may be cited as the Business Licensing Act, 2022.

(2) This Act shall come into force on such date as the Minister may, by Notice published in the *Gazette*, appoint.

Interpretation

2. In this Act, unless the context otherwise requires,
- “belonger” means a person deemed to belong to the Virgin Islands under section 2(2) of the Virgin Islands Constitution Order, 2007, U.K. S.I. 2007 No. 1678;
 - “Board” means the Board of the Virgin Islands Trade Commission established under section 6 of the Virgin Islands Trade Commission Act, 2020, No. 9 of 2020;
 - “business” includes every form of trade and profession, any other activity that is carried on for gain or reward, or in the course of which goods or services are acquired or supplied, but does not include an office of employment;
 - “business days” means a day other than a Saturday, Sunday or a public holiday in the Virgin Islands;
 - “certificate of approval of investment” means a certificate issued under section 14(3) of the Virgin Islands Investment Act 2021, No. 35 of 2021;

“Commission” means the Virgin Islands Trade Commission established under section 4 of the Virgin Islands Trade Commission Act, 2020, No. 9 of 2020;

“foreign investor” has the same meaning as in the Virgin Islands Investment Act 2021, No. 35 of 2021;

“licence” means a business licence issued under section 7;

“licensee” means a person to whom a licence has been granted under this Act;

“Minister” means the Minister to whom responsibility for the subject of this Act is assigned;

“non-belonger” means any person other than a person deemed to belong to the Virgin Islands under the provisions of section 2(2) of the Virgin Islands Constitution Order, 2007, U.K. S.I. 2007 No.1678;

“person” includes any company or association or body of persons corporate or unincorporated;

“prescribed” means prescribed by regulation under this Act; and

“Trade Commissioner” means the person appointed as such under section 13 of the Virgin Islands Trade Commission Act, 2020, No. 9 of 2020, or a person acting in that position.

Business licence required

3. (1) Notwithstanding the provisions of any other Act, a person shall not engage in a business specified in Schedule 1 unless that person holds a current licence issued pursuant to this Act.

(2) A person who contravenes subsection (1) commits an offence and is liable on summary conviction

- (a) in the case of a first offence, to a fine not exceeding five thousand dollars; or
- (b) in the case of a second or subsequent offence, to a fine not exceeding five thousand dollars or to imprisonment for a term not exceeding two years, or both.

Businesses etc. not specified in Schedule 1

4. (1) A person who wishes to engage in any business that is not set out in Schedule 1, shall submit a written application to the Minister for the grant of a licence.

(2) Section 5(2)(a) and (b), relating to the furnishing of information by an applicant, shall apply in respect of an application submitted under subsection (1), and where an application is approved, the applicant shall upon payment of the prescribed fee be issued a licence.

Application for a licence

5. (1) An application for the grant of a licence shall be made to the Commission in the prescribed form and in the prescribed manner.

- (2) An application under subsection (1), shall
 - (a) include the address of the principal place of the business activity to be permitted under the licence; and

- (b) be accompanied by
 - (i) the documents specified in subsections (3), (4) and (5), where applicable;
 - (ii) any licence, permit or other authorisation required under any other law to engage in the proposed business, where applicable;
 - (iii) the non-refundable application fee specified in Schedule 2;
- (3) Where the applicant is a believer, the application shall be accompanied by the following:
 - (a) proof of believer status;
 - (b) a business profile with a detailed description of the nature of the proposed business;
 - (c) information on
 - (i) the applicant's qualification and experience, where required; or
 - (ii) the qualification or business experience of a person or persons employed, or who will be employed in the business, where applicable; and
 - (d) any other document or information pertaining to the application as may be prescribed.
- (4) Where the applicant is a non-believer, the application shall be accompanied by the following:
 - (a) a certificate of approval of investment, where applicable;
 - (b) an investment business profile;
 - (c) a personal reference;
 - (d) a business reference;
 - (e) a financial reference from a bank or other similar institution where the applicant has maintained an account for not less than three years;
 - (f) a police clearance certificate from the last place of residence of at least six months and where the individual is from a country where a police clearance certificate is not available, the individual shall inform the Commission accordingly and provide a sworn affidavit;
 - (g) a copy of the photo page of the applicant's passport;
 - (h) information on
 - (i) the applicant's work history, qualification and experience, where required; or
 - (ii) the work history, qualification or business experience of a person or persons employed, or who will be employed in the business, where applicable;

- (iii) any other document or information pertaining to the application as may be prescribed.
- (5) Where the applicant is a company, the application shall be accompanied by the following:
- (a) a detailed description of the proposed business of the company;
 - (b) a copy of the certificate of incorporation together with the memorandum and articles of association;
 - (c) details of shareholdings;
 - (d) a register of directors;
 - (e) information on the principal officers of the body as specified in subsections (2), (3) and (4);
 - (f) where the company referred to in this section is deemed a BVI belonger owned company, proof that a majority of the issued share capital is directly or indirectly owned by a belonger who proportionally benefits from the dividends or otherwise;
 - (g) any other document or information pertaining to the application as may be prescribed.
- (6) Where the applicant is a partnership, the application shall be accompanied by the following documents:
- (a) where the partnership is an existing partnership under the Partnership Act, in the absence of a certificate of registration, a declaration by all members confirming that they are a general partnership where such partnerships may continue without registration until 2027;
 - (b) information on
 - (i) the applicant's qualification or experience; or
 - (ii) the qualification or business experience of a person or persons employed, or who will be employed in the business, where applicable;
 - (c) a business profile with a detailed description of the nature of the proposed business;
 - (d) where the applicant is a limited partnership pursuant to the Limited Partnership Act, Revised Edition 2020, the items specified paragraphs (a) to (c), and a copy of the certificate of registration;
 - (e) where the limited partnership is a foreign partnership continued as a limited partnership pursuant to the Limited Partnership Act, Revised Edition 2020, and has obtained a certificate of Investment under the Virgin Islands Investment Act 2021, No. 35 of 2021, a certificate of registration, the items specified in paragraphs (a) to (d) and the items specified in section 5(4);
 - (f) any other document or information pertaining to the application as may be prescribed.

(7) For the purposes of subsection (5)(f), the Minister shall prescribe the percentage of the issued share capital which shall qualify any company as a BVI belonger owned company.

Matters to be considered by the Commission

6. In deciding whether to grant or renew a licence, the Commission shall in addition to the requirements specified in sections 4 and 5, take into account the following matters, where applicable:

- (a) the previous conduct of the business and that of the persons who have an interest in that business, whether as owner, director, shareholder or otherwise;
- (b) whether the business or proposed business of the applicant is one that has been traditionally reserved for belongers or whether it is one in which belongers have had a substantial representation;
- (c) the efforts made by the company to obtain belonger participation in their business;
- (d) the necessity, if any, for the institution of quotas for the types and categories of businesses to be licensed and operated; and
- (e) the socio-economic and environmental impact of the proposed business activity to the Virgin Islands.

Grant and issue of licence

7. (1) The Commission shall, on being satisfied that the applicant satisfies the prescribed requirements, and upon payment of the prescribed fees issue the applicant with a licence within seven business days.

(2) The Commission shall grant a licence subject to such conditions as may be prescribed and to such other conditions as the Commission may, in a particular case, impose.

(3) Where the applicant is a non-belonger the Commission may require the applicant to enter into a performance bond for securing payment of any wages and taxes that may be incurred in respect of the business.

(4) Where the Commission refuses to grant a licence, the Commission shall notify the applicant, in writing, within seven business days of the decision, stating the reasons for the refusal.

(5) Where it appears to the Commission that the conduct of the activity for which a licence is sought is contrary to the health, safety or welfare of the public or any law applicable to such activity, the Commission may refuse to grant the licence.

Form of licence

8. A licence issued under this Act shall be in such form as the Commission may determine and shall specify the

- (a) licence number;
- (b) name of the licensee(s);

- (c) name and address of the licensed business;
- (d) date upon which the licence is granted;
- (e) date upon which the licence is to expire;
- (f) activity or activities for which the licence is granted; and
- (g) terms or conditions attached to the licence.

Duration of a licence

9. A licence issued under this Act shall remain valid for a period of twelve months from the date of issue or such longer period as may be specified in the licence being a period not exceeding three years.

Renewal of licence

10. (1) A licence issued under this Act may be renewed upon application in the prescribed form and shall be accompanied by

- (a) the application fees specified in Schedule 2;
- (b) a certificate of good standing, in the case of a company;
- (c) where applicable, any licence, permit or other authorisation required under any other law to engage in the business;
- (d) a current or updated Register of Directors and shareholdings shall be attached to the application, in the case of a company;
- (e) such written evidence to satisfy the Commission that all taxes, social security contributions, national insurance contributions due and payable by the applicant pursuant to any other law have been paid or, alternatively, that the applicant has made arrangements, for the payment thereof.

(2) If the application to renew a licence is submitted one month after the date of expiry of the licence, the application for renewal shall be accompanied by the renewal fee and the relevant late fee specified in Schedule 2.

(3) The Commission on being satisfied that the applicant has complied with the provisions of this Act shall renew the licence.

(4) Where a licensee fails to renew a licence within six months of the licence expiring, the licence shall cease to be valid without prejudice to the right of the Commission to recover any fee due on the date the licence ceased to be valid.

Fees for licences

11. (1) The fees payable in respect of licensing and the other matters under this Act are the fees specified in the Schedules 1 and 2.

(2) For each additional premises in respect of a business, the applicant shall pay a licence fee of a sum equivalent to fifty percent of the business licence fee paid in respect of his or her principal place of business.

Licence required for each premises

12. (1) A person who desires to carry on a business on any premises other than in the principal place where the business is being carried out shall first obtain from the Commission a licence for that purpose in respect of each of the premises in addition to the licence already obtained for his or her principal place of business.

(2) Where more than one business, other than the principal business are carried on in the same premises a separate licence shall be obtained for each business except, where such businesses are related to the principal business then only one licence fee shall be payable in respect of the principal business.

(3) For the purpose of subsection (2), the Commission shall determine whether a particular business is related to the principal business.

(4) A person who contravenes this section commits an offence and is liable on summary conviction to a fine not exceeding five thousand dollars or to imprisonment for a term not exceeding two years.

Licence to named person

13. (1) Every licence issued to a person under this Act other than to a travelling vendor shall

- (a) entitle the licensee for the period specified in the licence, to carry on the specified business from the place designated in the licence; and
- (b) be put into active use in the business for which the licence was granted within ninety days or such further period as may be determined by the Commission following the issuance of such licence.

(2) A licence that is not used in accordance with subsection (1)(b) shall be automatically revoked.

Transfer of licences

14. (1) Except as provided in this section, a licence granted under this Act is not transferable.

(2) The Commission may, in the event of the death of a licensee, transfer a licence to the personal representative of the licensee for the remainder of the duration of the licence upon such terms and conditions as the Commission considers appropriate, and such transfer shall, upon the payment of a transfer fee of a sum equivalent to twenty percent of the licence fee, be made by endorsement on the original licence in the prescribed form.

(3) In subsection (2), “personal representative” means an executor or an administrator for the time being of a deceased person.

(4) Where a licensee wishes to sell or otherwise transfer ownership of the licensee’s assets to another person, the licensee shall, prior to the completion of the sale or transfer of the assets,

- (a) submit an application for change of ownership, to the Commission, in the prescribed form, specifying the reasons for the change of ownership; and

(b) the person to whom ownership is to be transferred shall submit an application to the Commission for a business licence, in accordance with section 5,

the Commission shall, if the application is in compliance with this Act, grant the business licence to the person referred to in paragraph (b) in advance of the sale or transfer of assets so as to allow for continuous operation of the business.

(5) Any outstanding fees relating to the current licence shall be paid prior to any transfer granted pursuant to this section.

Display and production of licence

15. (1) A licensee shall display the licence in a prominent place on the premises to which the licence relates unless the licence is in relation to a mobile business, in which case the licensee shall carry the licence with him or her whilst engaged in the business for which the licence is granted.

(2) A licensee or a person for the time being who is in charge of the business shall produce the licence for inspection to the Trade Commissioner, a person authorised by the Trade Commissioner or to a police officer when requested to do so.

(3) A person who, without reasonable excuse fails to comply with subsections (1) or (2), commits an offence and is liable on summary conviction to a fine not exceeding five thousand dollars or to imprisonment for a term not exceeding one year.

Inspection of licensed premises

16. (1) For the purposes of ascertaining whether the provisions of this Act or of any regulations made under this Act are being complied with, an authorised officer may inspect any building or premises during normal working hours, to make such examination and enquiry as may be necessary.

(2) An authorised officer, when exercising any powers under subsection (1), shall declare his or her office and shall produce his or her authority in writing to the licensee or the person for the time being in charge of the business.

(3) A person who, without reasonable excuse obstructs an authorised officer in the performance of his or her functions, commits an offence and is liable on summary conviction to a fine not exceeding five thousand dollars or to imprisonment for a term not exceeding one year.

Lost or destroyed licence

17. Where it is shown to the satisfaction of the Commission that a licence has been lost or destroyed, the Commission shall, upon payment of the fee specified in Schedule 2, issue a duplicate of such licence to the licensee.

Temporary suspension of licence

18. (1) Where the Commission is of the opinion that a licenced activity presents a danger or is likely to present a danger to the public health, safety and welfare the Commission may temporarily suspend the licence pending the outcome of a hearing by the Commission.

(2) Where the Commission decides to temporarily suspend a licence pursuant to subsection (1), the Commission shall

- (a) notify the licensee in writing its intention to temporarily suspend the licence, specifying the grounds on which the Commission considers that the licence ought to be temporarily suspended; and
- (b) give the licensee the opportunity to submit reasons why the licence should not be temporarily suspended.

Suspension or revocation of licence

19. (1) The Commission may suspend or revoke a licence if the licensee

- (a) is in breach of any condition attached to the licence;
- (b) has contravened or, is contravening, the provisions of this Act or regulations made under this Act;
- (c) has contravened or is contravening the provisions of any trade legislation;
- (d) provides to the Commission any information or particulars which is false or misleading in a material particular;
- (e) is carrying on the business, in the opinion of the Commission, in a manner that is detrimental to the health, safety or welfare of the public;
- (f) is convicted of an offence under this Act;
- (g) is carrying out unauthorised activities, prohibited activities, or activities which are outside the scope of the licence granted;
- (h) is carrying on the business in a manner that is a breach of the peace to residents in the vicinity of the licensed premises;
- (i) has failed to comply with any directive or requirement issued by the Commission; or
- (j) is a company that has ceased to carry on business in the Territory, is wound up or otherwise dissolved.

(2) Before suspending or revoking a licence pursuant to subsection (1), the Commission shall

- (a) notify the licensee, in writing of its intention to suspend or revoke the licence, specifying the grounds on which the Commission considers that the licence ought to be suspended or revoked;
- (b) specify in the notice, a period being not less than fourteen days within which the licensee may make written representations to the Commission; and
- (c) consider the licensee's written representations, if any, to the proposed suspension or revocation of the licence.

Licence may be amended

20. (1) The Commission may upon application by the licensee in the prescribed form and on payment of the fees specified in Schedule 2 amend a licence by

- (a) changing the name of the business; or
- (b) substituting or adding other types of activities which are allowed under the licence.

(2) For the purposes of subsection (1)(b), the activities must be within the scope of the existing licensed activity.

Notification of changes

21. (1) The licensee shall, as soon as reasonably practicable, notify the Commission of any changes in the address or other contact information as stated in the business licence.

(2) A licensee who contravenes subsection (1) commits an offence and is liable on summary conviction to a fine not exceeding two thousand dollars.

Status of a business that is temporarily closed

22. (1) Where a licensee temporarily closes its business or has suspended its business activities, the licensee shall notify the Commission within ten business days of the closure in such form as the Commission may require.

(2) A business referred to in subsection (1) shall, notwithstanding its temporary closure, be subject to its obligations as a business under this Act, unless the Commission decides otherwise.

Reserved business activities

23. (1) The business activities specified in Part B of Schedule 1 are reserved for belongers and a non-belonger shall not engage in any business specified in Part B of Schedule 1, unless authorised to do so by the Commission.

(2) The restriction specified in subsection (1) does not apply to a non-belonger who on date of commencement of this Act holds a license for a business activity specified in Part B of Schedule 1.

Joint venture business activities

24. The joint venture business activities specified in Part C of Schedule 1 are business activities which a belonger and a non-belonger may engage in subject to such conditions as may be prescribed.

Prohibited activities

25. A licensee shall not carry on or engage in any of the prohibited activities specified in Schedule 3.

Offences and penalties

26. (1) A person who

- (a) engages in a prohibited activity commits an offence and is liable on summary conviction to a fine not exceeding two thousand dollars or to imprisonment for a term not exceeding twelve months, or both; or
- (b) makes any declaration required to be made by this Act knowing the same to be false in any material particular commits an offence and is liable on summary conviction to a fine not exceeding five hundred dollars.

(2) Where a licensee is convicted of any offence under this Act, the court may revoke the licence and may order that licensee be disqualified from holding any licence issued under this Act for period not exceeding five years.

Offences by bodies corporate

27. Where an offence under this Act is committed by a body corporate and is proved to have been committed with the consent or connivance of, or to be attributable to neglect on the part of, any director, manager, secretary or other similar officer of that body corporate, or a person purporting to act in that capacity, the person as well as the body corporate each commits the offence and are liable to be proceeded against and punished accordingly.

Amendment of Schedules

28. The Minister may by Order, on the advice of the Board, amend the Schedules to this Act in such manner as the Minister considers necessary.

Non-applicability

29. This Act does not apply to
- (a) a business licensed to be carried on as a business under another enactment without reference to this Act;
 - (b) roadside vending of home-made pastries, drinks and confectioneries, by a belonger.

Regulations

30. (1) The Minister, on the advice of the Board, may make regulations not inconsistent with this Act, for giving effect to the provisions of this Act.

(2) Without limiting the generality of subsection (1), the Minister may make regulations in respect of the following matters:

- (a) prescribing the forms to be used for any of the purposes of this Act;
- (b) prescribing the limit as to the number of licences that may be issued to non-belongers from time to time, either generally or in relation to a particular business in relation to any district or any area;
- (c) prescribing the conditions which shall attach to any licence, either generally or specially;
- (d) prescribing the form and content of a register of all licensees; and
- (e) prescribing anything that is required to be prescribed by this Act.

Repeal and savings

31. (1) The Business, Professions and Trade Licences Act, Cap. 200, is repealed.

(2) Notwithstanding subsection (1), any licence granted under that Act and in force on the day immediately prior to the date of coming into operation of this Act shall, continue in force until 31st December 2023 and are deemed to have been granted under this Act.

(3) Any application for a licence or the renewal of a licence made under the repealed Act and pending on the date of coming into force of this Act shall continue to be valid and shall be deemed to be an application for a licence or the renewal of a licence duly made under this Act.

SCHEDULE 1

[Sections 3, 4, 11, 23 and 24]

PART A BUSINESS ACTIVITY ANNUAL FEES

TYPE OF BUSINESS ACTIVITIES	FEES	
	BVI-B (Belonger)	NON-B (Non-Belonger)
MINING AND QUARRYING		
Mining of coal and lignite	\$500	\$2500
Mining of lignite		
Mining of metal ores	\$500	\$2500
Mining of iron ores		
Mining of non-ferrous metal ores		
Mining of uranium and thorium ores		
Mining of other non-ferrous metal ores		
Mining support service activities	\$250	\$3000
Support activities for petroleum and natural gas extraction		
Support activities for other mining and quarrying		
MANUFACTURING		
Manufacture of food products	\$150	\$1500
Manufacture of vegetable and animal oils and fats		
Manufacture of dairy products		
Manufacture of grain mill products, starches and starch products		
Manufacture of grain mill products		
Manufacture of starches and starch products		
Manufacture of sugar		
Manufacture of cocoa, chocolate and sugar confectionery		
Manufacture of macaroni, noodles, couscous and similar farinaceous products		
Manufacture of other food products		
Manufacture of prepared animal feeds		
Manufacture of beverages	\$250	\$3000
Manufacture of wines		
Manufacture of malt liquors and malt		
Manufacture of textiles	\$150	\$1500
Spinning, weaving and finishing of textiles		
Preparation and spinning of textile fibres		
Weaving of textiles		
Manufacture of other textiles		
Manufacture of carpets and rugs		
Manufacture of cordage, rope, twine and netting		
Manufacture of other textiles (n.e.c).		
Manufacture of wearing apparel	\$150	\$1500
Manufacture of articles of fur		

Manufacture of leather and related products	\$150	\$1500
Tanning and dressing of leather; dressing and dyeing of fur		
Manufacture of luggage, handbags and the like, saddlery and harness		
Manufacture of footwear		
Manufacture of wood and of products of wood and cork, except furniture; manufacture of articles of straw and plaiting materials	\$150	\$2500
Sawmilling and planing of wood		
Manufacture of veneer sheets and wood-based panels		
Manufacture of wooden containers		
Manufacture of paper and paper products	\$150	\$2500
Manufacture of pulp, paper and paperboard		
Manufacture of corrugated paper and paperboard and of containers of paper and paperboard		
Manufacture of other articles of paper and paperboard		
Manufacture of coke and refined petroleum products	\$150	\$2500
Manufacture of coke oven products		
Manufacture of refined petroleum products		
Manufacture of chemicals and chemical products	\$250	\$5000
Manufacture of basic chemicals, fertilisers and nitrogen compounds, plastics and synthetic rubber in primary forms		
Manufacture of basic chemicals		
Manufacture of fertilisers and nitrogen compounds		
Manufacture of plastics and synthetic rubber in primary forms		
Manufacture of other chemical products		
Manufacture of pesticides and other agrochemical products		
Manufacture of other chemical products (n.e.c).		
Manufacture of man-made fibres		
Manufacture of pharmaceuticals, medicinal chemical and botanical products	\$500	\$5000
Manufacture of pharmaceuticals, medicinal chemical and botanical products		
Manufacture of rubber and plastics products	\$250	\$5000
Manufacture of rubber products		
Manufacture of rubber tyres and tubes; retreading and rebuilding of rubber tyres		
Manufacture of other rubber products		
Manufacture of plastics products		
Manufacture of other non-metallic mineral products	\$250	\$5000
Manufacture of glass and glass products		
Manufacture of non-metallic mineral products (n.e.c).		
Manufacture of refractory products		
Manufacture of clay building materials		
Manufacture of other porcelain and ceramic products		
Manufacture of cement, lime and plaster		
Manufacture of other non-metallic mineral products (n.e.c).		
Manufacture of basic metals	\$250	\$5000
Manufacture of basic iron and steel		
Manufacture of basic precious and other non-ferrous metals		
Casting of metals		

Casting of iron and steel		
Casting of non-ferrous metals		
Manufacture of fabricated metal products, except machinery and equipment	\$250	\$5000
Manufacture of structural metal products, tanks, reservoirs and steam generators		
Manufacture of structural metal products		
Manufacture of tanks, reservoirs and containers of metal		
Manufacture of steam generators, except central heating hot water boilers		
Manufacture of weapons and ammunition		
Manufacture of other fabricated metal products; metalworking service activities		
Forging, pressing, stamping and roll-forming of metal; powder metallurgy		
Treatment and coating of metals; machining		
Manufacture of cutlery, hand tools and general hardware		
Manufacture of other fabricated metal products (n.e.c).		
Manufacture of computer, electronic and optical products	\$250	\$5000
Manufacture of electronic components and boards		
Manufacture of computers and peripheral equipment		
Manufacture of communication equipment		
Manufacture of consumer electronics		
Manufacture of measuring, testing, navigating and control equipment; watches and clocks		
Manufacture of measuring, testing, navigating and control equipment		
Manufacture of irradiation, electro medical and electrotherapeutic equipment		
Manufacture of optical instruments and photographic equipment		
Manufacture of magnetic and optical media		
Manufacture of electrical equipment	\$250	\$5000
Manufacture of electric motors, generators, transformers and electricity distribution and control apparatus		
Manufacture of batteries and accumulators		
Manufacture of wiring and wiring devices		
Manufacture of fibre optic cables		
Manufacture of other electronic and electric wires and cables		
Manufacture of wiring devices		
Manufacture of electric lighting equipment		
Manufacture of domestic appliances		
Manufacture of other electrical equipment		
Manufacture of machinery and equipment	\$250	\$5000
Manufacture of general-purpose machinery		
Manufacture of engines and turbines, except aircraft, vehicle and cycle engines		
Manufacture of fluid power equipment		
Manufacture of other pumps, compressors, taps and valves		
Manufacture of bearings, gears, gearing and driving elements		
Manufacture of ovens, furnaces and furnace burners		
Manufacture of lifting and handling equipment		
Manufacture of office machinery and equipment (except computers and peripheral equipment)		
Manufacture of power-driven hand tools		
Manufacture of other general-purpose machinery		
Manufacture of special-purpose machinery		
Manufacture of agricultural and forestry machinery		
Manufacture of metal-forming machinery and machine tools		

Manufacture of machinery for metallurgy		
Manufacture of machinery for mining, quarrying and construction		
Manufacture of machinery for food, beverage and tobacco processing		
Manufacture of machinery for textile, apparel and leather production		
Manufacture of other special-purpose machinery		
Manufacture of motor vehicles, trailers and semi-trailers	\$500	\$10,000
Manufacture of motor vehicles		
Manufacture of bodies (coachwork) for motor vehicles; manufacture of trailers and semi-trailers		
Manufacture of parts and accessories for motor vehicles		
Manufacture of other transport equipment	\$500	\$10,000
Building of ships and boats		
Building of ships and floating structures		
Building of pleasure and sporting boats		
Manufacture of railway locomotives and rolling stock		
Manufacture of air and spacecraft and related machinery		
Manufacture of military fighting vehicles		
Manufacture of transport equipment (n.e.c).		
Manufacture of motorcycles		
Manufacture of bicycles and invalid carriages		
Manufacture of other transport equipment (n.e.c).		
Other manufacturing	\$150	\$3000
Manufacture of jewellery, bijouterie and related articles		
Manufacture of imitation jewellery and related articles		
Manufacture of musical instruments		
Manufacture of sports goods		
Manufacture of games and toys		
Manufacture of medical and dental instruments and supplies		
Other manufacturing (n.e.c).		
ELECTRICITY, GAS, STEAM AND AIR CONDITIONING SUPPLY		
Electricity, gas, steam and air conditioning supply	\$500	\$7000
Electric power generation, transmission and distribution		
Manufacture of gas; distribution of gaseous fuels through mains		
WATER SUPPLY; SEWERAGE, WASTE MANAGEMENT AND REMEDIATION ACTIVITIES		
Sewerage		
Sewerage		
CONSTRUCTION		
Civil engineering	\$500	\$10,000
Construction of utility projects		
Construction of other civil engineering projects		
Specialised construction activities	\$200	\$5000
Other specialised construction activities		
WHOLESALE AND RETAIL TRADE; REPAIR OF MOTOR VEHICLES AND MOTORCYCLES	\$250	\$5000
Wholesale trade, except of motor vehicles and motorcycles		

Wholesale on a fee or contract basis		
Wholesale of agricultural raw materials and live animals		
Wholesale of food, beverages and tobacco		
Wholesale of household goods		
Wholesale of textiles, clothing and footwear		
Wholesale of other household goods		
Wholesale of machinery, equipment and supplies		
Wholesale of computers, computer peripheral equipment and software		
Wholesale of electronic and telecommunications equipment and parts		
Wholesale of agricultural machinery, equipment and supplies		
Wholesale of other machinery and equipment		
Other specialised wholesale		
Wholesale of solid, liquid and gaseous fuels and related products		
Wholesale of metals and metal ores		
Wholesale of construction materials, hardware, plumbing and heating equipment and supplies		
Wholesale of waste and scrap and other products (n.e.c).		
Non-specialised wholesale trade		
TRANSPORTATION AND STORAGE		
Land transport	\$150	\$1500
Other land transport		
Water transport	\$250	\$2500
Sea and coastal water transport		
Sea and coastal freight water transport		
Air transport	\$500	\$5000
Passenger air transport		
Freight air transport		
Postal and courier activities	\$250	\$2500
Postal activities		
ACCOMMODATION AND FOOD SERVICE ACTIVITIES		
Accommodation	\$250	\$2500
Short term accommodation activities		
Other accommodation		
INFORMATION AND COMMUNICATION		
Publishing activities	\$150	\$1500
Publishing of books, periodicals and other publishing activities		
Book publishing		
Publishing of directories and mailing lists		
Publishing of newspapers, journals and periodicals		
Other publishing activities		
Software publishing		
Motion picture, video and television programme production, sound recording and music publishing activities	\$250	\$2500
Motion picture, video and television programme activities		
Motion picture, video and television programme production activities		
Motion picture, video and television programme post-production activities		
Motion picture, video and television programme distribution activities		

Motion picture projection activities		
Telecommunications	\$500	\$10,000
Wired telecommunications activities		
Wireless telecommunications activities		
Satellite telecommunications activities		
Other telecommunications activities		
Computer programming, consultancy and related activities	\$250	\$2500
Computer programming activities		
Computer consultancy and computer facilities management activities		
Other information technology and computer service activities		
Information service activities	\$250	\$2500
Data processing, hosting and related activities; web portals		
Data processing, hosting and related activities		
Web portals		
Other information service activities		
Other information service activities (n.e.c).		
REAL ESTATE ACTIVITIES		
Real estate activities	\$500	\$5000
Real estate activities with own or leased property		
Real estate activities on a fee or contract basis		
PROFESSIONAL, SCIENTIFIC AND TECHNICAL ACTIVITIES		
Legal and accounting activities	\$1500	\$15,000
Legal activities		
Accounting, bookkeeping and auditing activities; tax consultancy		
Activities of head offices; management consultancy activities	\$500	\$10,000
Activities of head offices		
Management consultancy activities		
Architectural and engineering activities; technical testing and analysis	\$1000	\$15,000
Architectural and engineering activities and related technical consultancy		
Technical testing and analysis		
Scientific research and development	\$500	\$10,000
Research and experimental development on natural sciences and engineering		
Research and experimental development on social sciences and humanities		
Advertising and market research	\$300	\$5000
Market research and public opinion polling		
Other professional, scientific and technical activities	\$300	\$5000
Specialised design activities		
Other professional, scientific and technical activities (n.e.c).		
Veterinary activities	\$300	\$5000
Veterinary activities		
ADMINISTRATIVE AND SUPPORT SERVICE ACTIVITIES	\$150	\$2500
Rental and leasing activities		

Leasing of intellectual property and similar products, except copyrighted works		
Travel agency, tour operator, reservation service and related activities	\$250	\$2500
Travel agency and tour operator activities		
Other reservation service and related activities		
Security and investigation activities	\$250	\$2500
Investigation activities		
Office administrative, office support and other business support activities	\$150	\$1500
Activities of call centres		
Activities of collection agencies and credit bureaus		
EDUCATION		
Education	\$250	\$2500
Secondary education		
General secondary education		
Technical and vocational secondary education		
Higher education		
Other education		
HUMAN HEALTH AND SOCIAL WORK ACTIVITIES		
Human health activities	\$500	\$5000
Hospital activities		
Medical and dental practice activities		
Other human health activities		
Residential care activities	\$250	\$2500
Residential nursing care facilities		
Residential care activities for mental retardation, mental health and substance abuse		
Residential care activities for the elderly and disabled		
Other residential care activities		
Social work activities without accommodation	\$150	\$1500
Social work activities without accommodation for the elderly and disabled		
Other social work activities without accommodation		
ARTS, ENTERTAINMENT AND RECREATION		
Sports activities and amusement and recreation activities	\$150	\$1500
Sports activities		

PART B

[Section 23]

RESERVED BUSINESS ACTIVITIES ANNUAL FEES

RESERVED BUSINESS ACTIVITIES	FEES	
	BVI-B (Belonger)	NON-B (Non-Belonger)
Forestry and logging		
Silviculture and other forestry activities	\$150.00	
Logging		
Gathering of non-wood forest products		
MINING AND QUARRYING		
Mining of coal and lignite	\$500	\$2500
Mining of hard coal		
Mining of metal ores	\$500	\$2500
Other mining and quarrying	\$500	\$5000
Quarrying of stone, sand and clay		
Mining and quarrying		
Extraction of peat		
Extraction of salt		
Mining support service activities	\$250	\$3000
MANUFACTURING		
Manufacture of food products	\$150	\$1500
Processing and preserving of meat		
Processing and preserving of fish, crustaceans and molluscs		
Processing and preserving of fruit and vegetables		
Manufacture of other food products		
Manufacture of bakery products (Bakery)		
Manufacture of prepared meals and dishes		
Manufacture of beverages	\$250	\$3000
Manufacture of soft drinks; production of mineral waters and other bottled waters		
Manufacture of textiles	\$150	\$1500
Manufacture of knitted and crocheted fabrics		
Manufacture of made-up textile articles, except apparel		
Manufacture of wearing apparel	\$150	\$1500
Manufacture of wearing apparel, except fur apparel		
Manufacture of knitted and crocheted apparel		
Manufacture of leather and related products	\$150	\$1500
Tanning and dressing of leather; manufacture of luggage, handbags, saddlery and harness; dressing and dyeing of fur		

Manufacture of wood and of products of wood and cork, except furniture; manufacture of articles of straw and plaiting materials	\$150	\$2500
Manufacture of products of wood, cork, straw and plaiting materials		
Manufacture of builders' carpentry and joinery		
Manufacture of other products of wood; manufacture of articles of cork, straw and plaiting materials		
Printing and reproduction of recorded media	\$250	\$5000
Printing and service activities related to printing		
Printing		
Service activities related to printing		
Reproduction of recorded media		
Manufacture of coke and refined petroleum products	\$150	\$2500
Manufacture of chemicals and chemical products	\$250	\$5000
Manufacture of paints, varnishes and similar coatings, printing ink and mastics		
Manufacture of soap and detergents, cleaning and polishing preparations, perfumes and toilet preparations		
Manufacture of other non-metallic mineral products	\$250	\$5000
Manufacture of articles of concrete, cement and plaster		
Cutting, shaping and finishing of stone		
Manufacture of computer, electronic and optical products	\$250	\$5000
Manufacture of watches and clocks		
Other manufacturing	\$150	\$3000
Manufacture of jewellery and related articles		
Manufacture of imitation jewellery and related articles		
Repair and installation of machinery and equipment	\$150	\$2500
Repair of fabricated metal products, machinery and equipment		
Repair of fabricated metal products		
Repair of machinery		
Repair of electronic and optical equipment		
Repair of electrical equipment		
Repair of transport equipment, except motor vehicles		
Repair of other equipment		
Installation of industrial machinery and equipment		
ELECTRICITY, GAS, STEAM AND AIR CONDITIONING SUPPLY		
Electricity, gas, steam and air conditioning supply	\$500	\$7000
Steam and air conditioning supply		
WATER SUPPLY; SEWERAGE, WASTE MANAGEMENT AND REMEDIATION ACTIVITIES	\$150	\$5000
Water collection, treatment and supply		
Water collection, treatment and supply		

Waste collection, treatment and disposal activities; materials recovery	\$150	\$5000
Waste collection		
Collection of non-hazardous waste		
Waste treatment and disposal		
Treatment and disposal of non-hazardous waste		
CONSTRUCTION		
Construction of buildings	\$300	\$10,000
Construction of buildings		
Civil engineering	\$500	\$10,000
Construction of roads and infrastructure		
Specialised construction activities	\$200	\$5000
Demolition and site preparation		
Demolition		
Site preparation		
Electrical, plumbing and other construction installation activities		
Electrical installation		
Plumbing, heat and air-conditioning installation		
Other construction installation		
Building completion and finishing		
WHOLESALE AND RETAIL TRADE; REPAIR OF MOTOR VEHICLES AND MOTORCYCLES	\$500	\$10,000
Wholesale and retail trade and repair of motor vehicles and Motorcycles		
Sale of motor vehicles		
Maintenance and repair of motor vehicles		
Sale of motor vehicle parts and accessories		
Sale, maintenance and repair of motorcycles and related parts and accessories		
Retail trade, except of motor vehicles and motorcycles	\$150	\$1500
Retail sale in non-specialised stores with food, beverages or tobacco predominating		
Other retail sale in non-specialised stores		
Retail sale of food, beverages and tobacco in specialised stores		
Retail sale of food in specialised stores		
Retail sale of beverages in specialised stores		
Retail sale of tobacco products in specialised stores		
Retail sale of automotive fuel in specialised stores		
Retail sale of information and communications equipment in specialised stores		
Retail sale of computers, peripheral units, software and telecommunications equipment in specialised stores		
Retail sale of audio and video equipment in specialised stores		
Retail sale of other household equipment in specialised stores		
Retail sale of textiles in specialised stores		
Retail sale of hardware, paints and glass in specialised stores		
Retail sale of carpets, rugs, wall and floor coverings in specialised stores		
Retail sale of electrical household appliances, furniture, lighting equipment and other household articles in specialised stores		
Retail sale of cultural and recreation goods in specialised stores		
Retail sale of books, newspapers and stationary in specialised stores		
Retail sale of music and video recordings in specialised stores		

Retail sale of sporting equipment in specialised stores		
Retail sale of games and toys in specialised stores		
Retail sale of other goods in specialised stores		
Retail sale of clothing, footwear and leather articles in specialised stores		
Retail sale of pharmaceutical and medical goods, cosmetic and toilet articles in specialised stores		
Other retail sale of new goods in specialised stores		
Retail sale of second-hand goods		
Retail sale via stalls and markets		
Retail sale via stalls and markets of food, beverages and tobacco products		
Retail sale via stalls and markets of textiles, clothing and footwear		
Retail sale via stalls and markets of other goods		
Retail trade not in stores, stalls or markets		
Retail sale via mail order houses or via Internet		
Other retail sale not in stores, stalls or markets		
TRANSPORTATION AND STORAGE		
Land transport	\$150	\$1500
Urban and suburban passenger land transport		
Other passenger land transport		
Freight transport by road (Trucking)		
Water transport	\$250	\$2500
Inland water transport		
Inland passenger water transport		
Inland freight water transport		
Air transport	\$500	\$5000
Warehousing and support activities for transportation	\$250	\$2500
Warehousing and storage		
Support activities for transportation		
Service activities incidental to land transportation		
Service activities incidental to water transportation		
Service activities incidental to air transportation		
Cargo handling		
Other transportation support activities		
Postal and courier activities	\$250	\$2500
Courier activities		
ACCOMMODATION AND FOOD SERVICE ACTIVITIES		
Accommodation	\$250	\$2500
Camping grounds, recreational vehicle parks and trailer parks		
Food and beverage service activities	\$150	\$1500
Restaurants and mobile food service activities		
Event catering and other food service activities		
Event catering		
Other food service activities		
Beverage serving activities		
INFORMATION AND COMMUNICATION		
Motion picture, video and television programme production, sound recording and music publishing activities	\$250	\$2500

Sound recording and music publishing activities		
Programming and broadcasting activities	\$250	\$2500
Radio broadcasting		JV
Television programming and broadcasting activities		JV
News agency activities		
REAL ESTATE ACTIVITIES		
Real estate activities	\$500	\$5000
PROFESSIONAL, SCIENTIFIC AND TECHNICAL ACTIVITIES		
Advertising and market research	\$300	\$5000
Advertising		
Other professional, scientific and technical activities	\$300	\$5000
Photographic activities		
Veterinary activities	\$300	\$5000
ADMINISTRATIVE AND SUPPORT SERVICE ACTIVITIES		
Rental and leasing activities	\$150	\$2500
Renting and leasing of motor vehicles		
Renting and leasing of personal and household goods		
Renting and leasing of recreational and sports goods		
Renting of video tapes and disks		
Renting and leasing of other personal and household goods		
Renting and leasing of other machinery, equipment and tangible goods		
Travel agency, tour operator, reservation service and related activities	\$250	\$2500
Travel agency activities		
Tour operator activities		
Security and investigation activities	\$250	\$2500
Private security activities		
Services to buildings and landscape activities	\$150	\$1500
Combined facilities support activities		
Cleaning activities		
General cleaning of buildings		
Other building and industrial cleaning activities		
Landscape care and maintenance service activities		
Office administrative, office support and other business support activities	\$150	\$1500
Office administrative and support activities		
Photocopying, document preparation and other specialised office support activities		
Packaging activities		
Other business support service activities (n.e.c).		
EDUCATION		
Education	\$250	\$2500
Pre-primary and primary education		
Cultural education		

Sports activities and amusement and recreation activities	\$150	\$1500
Operation of sports facilities		
OTHER SERVICE ACTIVITIES		
Repair of computers and personal and household goods	\$150	\$1500
Repair of computers and communication equipment		
Repair of computers and peripheral equipment		
Repair of communication equipment		
Repair of personal and household goods		
Repair of consumer electronics		
Repair of household appliances and home and garden equipment		
Repair of footwear and leather goods		
Repair of furniture and home furnishings		
Repair of other personal and household goods		
Other personal service activities	\$150	\$1500
Washing and dry-cleaning of textile and fur products		
Hairdressing and other beauty treatment		
Funeral and related activities		
Other personal service activities (n.e.c).		

PART C

[Section 24]

**JOINT VENTURES BUSINESS ACTIVITIES ANNUAL FEES
SCHEDULE**

JOINT VENTURES	FEES	
	BVI-B (Belonger)	NON-B (Non- Belonger)
	\$150.00	
Forestry and logging Silviculture and other forestry activities		
MINING AND QUARRYING	\$500	\$5000
Other mining and quarrying Mining of chemical and fertiliser minerals Other mining and quarrying		
MANUFACTURING		
Manufacture of beverages Distilling, rectifying and blending of spirits	\$250	\$3000
Manufacture of textiles Finishing of textiles	\$150	\$1500
Manufacture of leather and related products Tanning and dressing of leather; manufacture of luggage, handbags, saddlery and harness; dressing and dyeing of fur	\$150	\$1500
Manufacture of wood and of products of wood and cork, except furniture; manufacture of articles of straw and plaiting materials Manufacture of other products of wood; manufacture of articles of cork, straw and plaiting materials	\$150	\$2500
Printing and reproduction of recorded media Service activities related to printing	\$250	\$5000
Manufacture of chemicals and chemical products Manufacture of soap and detergents, cleaning and polishing preparations, perfumes and toilet preparations	\$250	\$5000
Manufacture of basic metals	\$250	\$5000
Manufacture of computer, electronic and optical products Manufacture of watches and clocks	\$250	\$5000
Manufacture of furniture Manufacture of furniture	\$250	\$5000
WATER SUPPLY; SEWERAGE, WASTE MANAGEMENT AND REMEDIAATION ACTIVITIES		
Other manufacturing	\$150	\$3000

Manufacture of jewellery and related articles		
Collection of hazardous waste		
Treatment and disposal of hazardous waste		
Materials recovery		
Remediation activities and other waste management services	\$150	\$5000
Remediation activities and other waste management services		
CONSTRUCTION		
Construction of roads and infrastructure		
WHOLESALE AND RETAIL TRADE; REPAIR OF MOTOR VEHICLES AND MOTORCYCLES		
Retail trade, except of motor vehicles and motorcycles	\$150	\$1500
Retail sale of food in specialised stores		
Retail sale of computers, peripheral units, software and telecommunications equipment in specialised stores		
Retail sale of hardware, paints and glass in specialised stores		
Retail sale of pharmaceutical and medical goods, cosmetic and toilet articles in specialised stores		
TRANSPORTATION AND STORAGE		
Land transport	\$150	\$1500
Other passenger land transport		
Water transport	\$250	\$2500
Sea and coastal passenger water transport		
INFORMATION AND COMMUNICATION		
Programming and broadcasting activities	\$250	\$2500
Radio broadcasting		
Television programming and broadcasting activities		
ADMINISTRATIVE AND SUPPORT SERVICE ACTIVITIES		
Employment activities	\$150	\$1500
Activities of employment placement agencies		
Temporary employment agency activities		
Other human resources provision		
Security and investigation activities	\$250	\$2500
Security systems service activities		
Office administrative, office support and other business support activities	\$150	\$1500
Combined office administrative service activities		
Organisation of conventions and trade shows		
Business support service activities (n.e.c).		
EDUCATION		
Education	\$250	\$2500
Pre-primary and primary education		
Sports and recreation education		
Educational support activities		

ARTS, ENTERTAINMENT AND RECREATION	\$150	\$1500
Creative, arts and entertainment activities		
Creative, arts and entertainment activities		
Libraries, archives, museums and other cultural activities	\$150	\$1500
Library and archives activities		
Museums activities and operation of historical sites and buildings		
Botanical and zoological gardens and nature reserves activities		
Sports activities and amusement and recreation activities	\$150	\$1500
Operation of sports facilities		
Activities of sports clubs		
Other sports activities		
Other amusement and recreation activities		
Activities of amusement parks and theme parks		
Other amusement and recreation activities (n.e.c).		

NOTE:

“n.e.c” means not elsewhere classified

SCHEDULE 2

[Sections 5, 10, 11, 17 and 20]

FEES (OTHER THAN LICENCE FEES)

1. Non-refundable Application fee to	
(a) engage in a Trade	\$50
(b) practice a Profession	\$75
2. Amendments to Licences	\$10
3. Copies/ Issue of Duplicate Licence	\$5

LATE FEES PAYABLE

The late fee for an application for the renewal of a licence shall be calculated and applied as follows:

- (a) 30 days after the expiration date of the licence, ten per cent of the outstanding licence fee;
- (b) 60 days after the expiration date of the licence, fifteen per cent of the outstanding licence fee; and
- (c) 90 days after the expiration date of the licence, thirty per cent of the outstanding licence fee.

SCHEDULE 3

[Section 25]

PROHIBITED ACTIVITIES

Manufacture of Tobacco Products
Any Offence under the Drugs (Prevention of Misuse) Act, Cap 178

Passed by the House of Assembly this 16th day of June, 2022.

(Sgd.) Corine N. George-Massicote,
Speaker.

(Sgd.) Phyllis Evans,
Clerk of the House of Assembly.